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HORIZON COMMUNITY HEALTH BOARD
Douglas County Public Works
526 Willow Drive, Alexandria, MN 56308

Monday, May 8, 2017

9:00 a.m. – 10:30 a.m.

AGENDA

- 9:00 a.m. Call to Order
Approve agenda
Approve minutes of April 10, 2017 Horizon Public Health Board meeting
- 9:05 a.m. Chart of Accounts: Project Update and Visualizations
- 9:20 a.m. Personnel Issues:
○ Request to recruit and fill Part-Time HR Coordinator position
- 9:25 a.m. Hospice of Douglas County: A **2017 HOSPICE HONORS recipient**
- 9:35 a.m. Request for out-of-state travel:
○ NHPCO Management and Leadership Conference in Washington, DC: Sue Quist
○ Public Health Improvement Training (PHIT) in Albuquerque, NM on June 13-14, 2017: Kelsey Peterson
- 9:40 a.m. Financial Issues
○ Approve payment of warrants April 2017
○ Resolution 17-05 accepting April 2017 hospice donations
○ Approve Year-to-Date Financial Cash Summary
- 9:45 a.m. Consider and approve recommendations from Horizon Finance Committee
○ Establish maximum cash fund balance
○ Transfer of funds from NOW checking to money market account
○ Establish tax levy allocation formula effective calendar year 2018
- 10:00 a.m. Administrator Report: Sandy Tubbs
○ Report from NNPHI Open Forum April 19-21
○ Report from All-Staff Poverty Simulation Event (Sandy, Kathy, Greta)
○ Measles Update
- 10:30 a.m. Adjourn
Next meeting Monday, June 12, 2017

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