



809 Elm Street Suite 1200  
Alexandria, MN 56308  
320.763.6018 | 800.450.4177  
320.763.4127 fax  
[horizonpublichealth.org](http://horizonpublichealth.org)

**HORIZON COMMUNITY HEALTH BOARD  
Douglas County Public Works  
526 Willow Drive, Alexandria, MN 56308**

**Monday, January 8, 2018  
9:00 a.m. – 10:15 a.m.**

**AGENDA**

- 9:00 a.m. Call to Order  
Election of Officers: Chair, Vice-Chair
- 9:05 a.m. Approve agenda  
Approve minutes of Dec 11, 2017 Horizon Public Health Board meeting  
Conflict of Interest Statements  
Annual review of Horizon CHB By-Laws and Operating Procedures  
Appoint Personnel, Finance and Hospice Committees  
Reappoint Medical Consultant and Legal Consultant  
Adopt Resolution 18-01 Authorizing Agents of the CHB
- 9:15 a.m. Confirm 2018 mileage reimbursement rate  
Establish 2018 CHB member per diem  
Designate official newspaper
- 9:20 a.m. Contracts and Agreements:  
○ Revised agreement Computer Professionals Unlimited Inc  
○ 2018 Broker Consultation Proposal AJ Gallagher
- 9:25 a.m. Consider and approve Letter of Support Evidence-Based Home Visiting Grant in partnership with 11 additional counties
- 9:30 a.m. Consider request for position description revision and authorize submission to Springsted, Inc. to establish position classification
- 9:35 a.m. Consider and approve Horizon Organizational Branding Strategy

**Douglas County**  
809 Elm Street Suite 1200  
Alexandria, MN 56308  
320.763.6018  
320.763.4127 fax

**Grant County**  
10 1st Street NW  
Elbow Lake, MN 56531  
218.685.8295  
218.685.6714 fax

**Pope County**  
211 E Minnesota Avenue Suite 100  
Glenwood, MN 56334  
320.634.7822  
320.634.0159 fax

**Stevens County**  
10 E Hwy 28  
Morris, MN 56267  
320.208.6670  
320.589.7433 fax

**Traverse County**  
202 8th Street N, PO Box 23  
Wheaton, MN 56296  
320.208.6670  
320.563.0104 fax

9:40 a.m. 2018 Legislative Priorities

9:45 a.m. Financial Issues

- Approve payment of warrants Dec 2017
- Resolution 18-02 accepting December 2017 donations
- 2017 Year-end Financial Report
- Review IFS 2018 approved budget with comparison to year-end 2017

10:00 a.m. Administrator Report: Sandy Tubbs

10:15 a.m. Adjourn

Next meeting Monday, February 12, 2018