



809 Elm Street Suite 1200
Alexandria, MN 56308
320.763.6018 | 800.450.4177
320.763.4127 fax
horizonpublichealth.org

**HORIZON COMMUNITY HEALTH BOARD
Douglas County Public Works
526 Willow Drive, Alexandria, MN 56308**

**Monday, May 14, 2018
9:00 a.m. – 10:00 a.m.**

AGENDA

- 9:00 a.m. Call to Order
- 9:05 a.m. Approve agenda
Approve minutes of April 9, 2018 Horizon CHB meeting
- 9:10 a.m. Review and adopt 2018 – 2020 Strategic Plan
- 9:25 a.m. Review and approve Policies and Procedures:
○ Client documentation policy
○ Public Health student rotation policy
- 9:30 a.m. Personnel/Staffing Update:
○ Update Community Health Strategist position
○ Request authorization to fill FT Health Educator position for the Clearway Grant
○ Request authorization to fill FT family health nurse position instead of PT position
- 9:40 a.m. Financial Issues
○ Approve payment of warrants April 2018
○ Resolution 18-06 accepting April 2018 donations
○ YTD Cash Summary Financial Report
- 9:45 a.m. Administrator Report: Sandy Tubbs
○ Status of MNA/AFSCME 2018-2019 contract
○ Upcoming Public Health Preparedness exercise – June 6, 2018
○ Opioid Abuse Prevention Task Force update
○ 2018 Legislative Update
- 10:00 a.m. Adjourn; Next meeting Monday, June 11, 2018