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**HORIZON COMMUNITY HEALTH BOARD  
Douglas County Public Works  
526 Willow Drive, Alexandria, MN 56308**

**Monday, July 9, 2018  
9:00 a.m. – 10:00 a.m.**

**AGENDA**

- 9:00 a.m. Call to Order  
Approve agenda  
Approve minutes of June 11, 2018 Horizon CHB meeting
- 9:05 a.m. Personnel/Staffing Update –
- Update on health educator position to coordinate Clearway Grant
  - Request authorization to fill full-time Intake Nurse position
  - Request authorization to advertise and fill part-time Hospice Social Worker position
  - Request authorization for out-of-state travel for Amy Reineke to present at the National Summit on Smokeless Tobacco Prevention in Sacramento on October 16-18, 2018 (Clearway Grant)
  - Request authorization for out-of-state travel for Connie Amundson to attend NHPCO Interdisciplinary Conference in New Orleans Nov 5 – 7 , 2018 (Longfellow Fund)
  - Request authorization for out-of-state travel for Mandy Steidl and Shannon Zarbok to attend Hospice Medicare Summit (Billing training) in Las Vegas Sept 19-20, 2018
  - Consider recommendations of Personnel Committee – Administrator position
- 9:30 a.m. Financial Issues
- Approve payment of June 2018 warrants
  - Resolution 18-10 accepting June 2018 donations
  - YTD Financial Report
  - Consider request to lease 2 vehicles for hospice use
  - Consider recommendations of Finance Committee
- 9:50 a.m. Administrator’s Report
- Hospice Medicare Survey completed week of June 11, 2018
  - Reschedule November CHB meeting
- 10:00 a.m. Adjourn; Next meeting Monday, August 13, 2018

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