



809 Elm Street Suite 1200
Alexandria, MN 56308
320.763.6018 | 800.450.4177
320.763.4127 fax
horizonpublichealth.org

**HORIZON COMMUNITY HEALTH BOARD
Douglas County Public Works
526 Willow Drive, Alexandria, MN 56308**

**Monday, July 9, 2018
9:00 a.m. – 10:00 a.m.**

AGENDA

- 9:00 a.m. Call to Order
Approve agenda
Approve minutes of June 11, 2018 Horizon CHB meeting
- 9:05 a.m. Personnel/Staffing Update –
- Update on health educator position to coordinate Clearway Grant
 - Request authorization to fill full-time Intake Nurse position
 - Request authorization to advertise and fill part-time Hospice Social Worker position
 - Request authorization for out-of-state travel for Amy Reineke to present at the National Summit on Smokeless Tobacco Prevention in Sacramento on October 16-18, 2018 (Clearway Grant)
 - Request authorization for out-of-state travel for Connie Amundson to attend NHPCO Interdisciplinary Conference in New Orleans Nov 5 – 7 , 2018 (Longfellow Fund)
 - Request authorization for out-of-state travel for Mandy Steidl and Shannon Zarbok to attend Hospice Medicare Summit (Billing training) in Las Vegas Sept 19-20, 2018
 - Consider recommendations of Personnel Committee – Administrator position
- 9:30 a.m. Financial Issues
- Approve payment of June 2018 warrants
 - Resolution 18-10 accepting June 2018 donations
 - YTD Financial Report
 - Consider request to lease 2 vehicles for hospice use
 - Consider recommendations of Finance Committee
- 9:50 a.m. Administrator’s Report
- Hospice Medicare Survey completed week of June 11, 2018
 - Reschedule November CHB meeting
- 10:00 a.m. Adjourn; Next meeting Monday, August 13, 2018

Douglas County
809 Elm Street Suite 1200
Alexandria, MN 56308
320.763.6018
320.763.4127 fax

Grant County
10 1st Street NW
Elbow Lake, MN 56531
218.685.8295
218.685.6714 fax

Pope County
211 E Minnesota Avenue Suite 100
Glenwood, MN 56334
320.634.7822
320.634.0159 fax

Stevens County
10 E Hwy 28
Morris, MN 56267
320.208.6670
320.589.7433 fax

Traverse County
202 8th Street N, PO Box 23
Wheaton, MN 56296
320.208.6670
320.563.0104 fax