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**HORIZON COMMUNITY HEALTH BOARD
Douglas County Public Works
526 Willow Drive, Alexandria, MN 56308**

Monday, August 13, 2018

9:00 a.m. – 10:30 a.m.

AGENDA

- 9:00 a.m. Call to Order; Introductions
Approve agenda
Approve minutes of July 9, 2018 Horizon CHB meeting
- 9:05 a.m. Presentation of 2017 Audit Final Report: Doug Host, Clifton Larson Allen
- 9:30 a.m. 2018 NACCHO Conference Highlights: Greta Siegel and Amy Reineke
- 9:45 a.m. Presentation of draft 2018-2021 Horizon Community Health Assessment: Call for input
- 9:55 a.m. Personnel/Staffing Update –
○ Intake Nurse position: Request authorization to hire at step greater than Step 3
○ Request authorization to hire part-time hospice aide position
○ Accept letter of retirement effective Sept 7, 2018 – Jane Denardo
○ Request authorization out-of-state travel for Tracie Crouse to attend National Summit on Smokeless Tobacco Prevention in Sacramento on October 16-18, 2018 (Clearway)
- 10:00 a.m. Financial Issues
○ Approve payment of July 2018 warrants
○ Resolution 18-11 accepting July 2018 donations
○ YTD Cash Summary Financial Report
○ Authorize a one year re-investment of \$3,040,705.49 in a Certificate of Deposit at Glenwood State Bank at an interest rate of 2.51% and a maturity date of 07/25/19
○ Consider revision to Horizon Public Health (Hospice of Douglas County) and Douglas County Memorandum of Agreement for annual financial settle up
- 10:10 a.m. Administrator's Report
○ Update Administrator recruitment process and timeline
○ Consideration/discussion of Horizon Public Health office relocation in Alexandria
○ Annual Community Health Conference October 11-12, 2018 Cragun's
- 10:30 a.m. Adjourn; Next meeting Monday, September 10, 2018

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