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**HORIZON COMMUNITY HEALTH BOARD
Douglas County Public Works
526 Willow Drive, Alexandria, MN 56308
Monday, June 12, 2023
9:00 a.m. – 10:45 a.m.**

AGENDA

- 9:00 a.m. Call to Order: Chair Lindor
- 9:02 a.m. Approve agenda: action item
Approve minutes of May 8, 2023 Horizon CHB meeting: action item
- 9:05 a.m. Establishment Licensing Policy Update, Jessica Peterson: action item
- 9:10 a.m. Hospice of Douglas County Website Contract with CYBERsprout utilizing grant funds, Ann Stehn: action item
- 9:15 a.m. Health Equity Policy Update, Ann Stehn: action item
- 9:20 a.m. HPH Personnel Policy Update, Ann Stehn: action item
○ Juneteenth MOA with AFSCME/MNA, Ann Stehn: action item
- 9:40 a.m. HPH Incentive and Gift Card Policy, Greta Siegel: action item
- 9:45 a.m. Strategic Plan update: Ann Stehn
- 9:55 a.m. Legislative Report: Ann Stehn
- 10:05 a.m. Personnel:
○ Health Educator vacancy for Drug Free Communities Grant: action item
○ MDH Communications Infrastructure Grant: action item
- 10:15 a.m. Financial Issues
○ Approve payment of warrants May 2023: action item
○ Review YTD Asset Summary Listing, Treasurer Ennen: action item
○ Resolution 23-10 accepting May 2023 donations: action item
○ Electronic Funds Transfer, \$500,000 on May 19, 2023: action item
- 10:25 a.m. Administrator Report: Ann Stehn
- 10:40 a.m. County Reports/Updates
- 10:45 a.m. Adjourn; Next meeting Monday July 10, 2023

2023 Officers, Committees, Appointments

2023 Officers: Chairperson - Larry Lindor, Pope County
Vice Chairperson - Charlie Meyer, Douglas County
Treasurer- Jeanne Ennen, Stevens County

Executive Committee: Meet as needed Larry Lindor, Pope County
Charlie Meyer, Douglas County
Jeanne Ennen, Stevens County

Personnel Committee: Next Meeting TBD
Bob Kopitzke, Stevens County
Charlie Meyer, Douglas County
Larry Lindor, Pope County

Finance Committee: June 8, Sept. 8 and Nov. 9 at 8 a.m.
Jeanne Ennen, Stevens County, Treasurer
Dwight Walvatne, Grant County
Gordy Wagner, Pope County

Hospice Committee: TBD as needed
Jerry Rapp and Shane Schmidt, Douglas County

Performance Management Council: Aug. 2 and Nov. 1 at 9 a.m.

Deb Hengel, Grant County Community Member
Bob Kopitzke, Stevens County
Shane Schmidt, Douglas County
Doyle Sperr, Grant County
Dennis Thompson, Douglas County Community Member

Environmental Health Advisory Cmte: August 4 Glenwood and October 6 Alexandria, 9:00 a.m.

Jerry Rapp and Keith Englund, Douglas County Commissioners
Gordy Wagner and Larry Lindor, Pope County Commissioners

Ethics Committee: Next Meeting Fall 2023 and TBD based on ethical consult requests
Jeanne Ennen, Stevens County

State Community Services Health Advisory Committee (SCHSAC): Delegate: Gordy Wagner, Pope County
Alternate: Ann Stehn, Administrator

Prime Health Trustee: Delegate: Larry Lindor, Pope County; Alternate: Bob Koptizke, Stevens County