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HORIZON COMMUNITY HEALTH BOARD
Douglas County Public Works
526 Willow Drive, Alexandria, MN 56308
Monday, August 14, 2023
9:00 a.m. – 10:45 a.m.

AGENDA

- 9:00 a.m. Call to Order: Chair Lindor
- 9:02 a.m. Approve agenda: action item
Approve minutes of July 10, 2023 Horizon CHB meeting: action item
- 9:05 a.m. 2022 Annual Audit, Kristen Houle, CliftonLarsonAllen, LLP: informational
- 9:25 a.m. PrimeWest Grant Application, Angie Hasbrouck: action item
- 9:35 a.m. Creating Community Consulting Contract, Ann Stehn: action item
- 9:40 a.m. Kinetic Wellness, LLC Contract for clinical supervision, Betsy Hills: action item
- 9:45 a.m. Evidenced Based Home Visiting Grant Memorandum of Agreement with Countryside Public Health, Betsy Hills: action item
- 9:50 a.m. Counties Providing Technology (CPT) Professional Services Agreement, Greta Siegel: action item
- 9:55 a.m. Hospice of Douglas County
 - 40 Year Anniversary Update, Patty Marriott: informational
 - By-Laws Update, Betsy Hills: action item
 - Retire COVID-19 Vaccine Policy, Betsy Hills: action item
- 10:10 a.m. Personnel:
 - Patty Marriott, Hospice Supervisor, retirement effective November 30, 2023: action item
 - Hospice Supervisor permission to fill vacancy: action item
 - Kyra Kjeldahl, Health Educator, Alexandria Office, start date August 18, 2023: action item
 - Permission to hire: Hospice part-time/casual Registered Nurse: action item
 - Permission to hire: Hospice part-time/casual Home Health Aide: action item
- 10:15 a.m. Financial Issues
 - Approve payment of warrants July 2023: action item
 - Review YTD Asset Summary Listing, Treasurer Ennen: action item
 - Resolution 23-12 accepting July 2023 donations, \$2,211.80: action item
 - Finance Committee Recommendations: action item

- 10:25 a.m. Administrator Report: Ann Stehn
- Towards Zero Deaths Update
 - Performance Management Council Meeting Report
 - PrimeWest County Grants
 - SCHSAC Update
- 10:35 a.m. County Reports/Updates
- 10:45 a.m. Adjourn; Next meeting Monday September 11, 2023

2023 Officers, Committees, Appointments

2023 Officers:

Chairperson -	Larry Lindor, Pope County
Vice Chairperson -	Charlie Meyer, Douglas County
Treasurer-	Jeanne Ennen, Stevens County

Executive Committee: Meet as needed

	Larry Lindor, Pope County
	Charlie Meyer, Douglas County
	Jeanne Ennen, Stevens County

Personnel Committee: Next Meeting TBD

	Bob Kopitzke, Stevens County
	Charlie Meyer, Douglas County
	Larry Lindor, Pope County

Finance Committee: Sept. 8 and Nov. 9 at 8 a.m.

	Jeanne Ennen, Stevens County, Treasurer
	Dwight Walvatne, Grant County
	Gordy Wagner, Pope County

Hospice Committee: TBD as needed

	Jerry Rapp and Shane Schmidt, Douglas County
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Performance Management Council: Nov. 1 at 9 a.m.

Deb Hengel, Grant County Community Member
Bob Kopitzke, Stevens County
Shane Schmidt, Douglas County
Doyle Sperr, Grant County
Dennis Thompson, Douglas County Community Member

Environmental Health Advisory Cmte: October 6 Alexandria, 9:00 a.m.

Jerry Rapp and Keith Englund, Douglas County Commissioners
Gordy Wagner and Larry Lindor, Pope County Commissioners

Ethics Committee: Next Meeting Fall 2023 and TBD based on ethical consult requests

	Jeanne Ennen, Stevens County
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State Community Services Health Advisory Committee (SCHSAC): Delegate: Gordy Wagner, Pope County
Alternate: Ann Stehn, Administrator

Prime Health Trustee: Delegate: Larry Lindor, Pope County; Alternate: Bob Koptizke, Stevens County