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**HORIZON COMMUNITY HEALTH BOARD
Douglas County Public Works
526 Willow Drive, Alexandria, MN 56308
Monday, September 11, 2023
9:00 a.m. – 10:45 a.m.**

AGENDA

- 9:00 a.m. Call to Order: Chair Lindor
- 9:02 a.m. Approve agenda: action item
Approve minutes of August 14, 2023 Horizon CHB meeting: action item
- 9:05 a.m. 2021 Infectious Disease Update, Kelsey Peterson: informational
- 9:15 a.m. Occupational Exposure to Bloodborne Pathogens Policy, Kelsey Peterson: action item
- 9:20 a.m. Collection, Review, Analysis and Distribution of Surveillance Data Policy: Kelsey Peterson: action item
- 9:25 a.m. Tentative: Emergency Action Plan: action item
- 9:35 a.m. HPH Workforce Development Plan, Betsy Hills: action item
- 9:45 a.m. HPH Strategic Plan Annual Update, Ann Stehn: informational
- 9:50 a.m. Resolution 23-13 TZD Safe Roads Douglas County, Ann Stehn: action item
Resolution 23-14 TZD Safe Roads Grant County, Ann Stehn: action item
- 9:55 a.m. 2022 Minnesota Student Survey, Amy Reineke: informational
- 10:05 a.m. Personnel:
 - o Joyce Iverson, Public Health Supervisor for Hospice, December 4, 2023: action item
 - o Permission to hire: Public Health Nurse/Registered Nurse, Hospice of Douglas County Full Time: action item
- 10:10 a.m. Financial Issues
 - o Approve payment of warrants August 2023: action item
 - o Review YTD Asset Summary Listing, Treasurer Ennen: action item
 - o Resolution 23-15 accepting August 2023 donations: action item
 - o Electronic Funds Transfer 8-16-23, \$250,000: action item
 - o MCIT Dividend for 2023 expected in November, \$9,588: informational
 - o Finance Committee Report and Recommendations from 9-8-23 meeting: action items TBD

10:25 a.m. Administrator Report: Ann Stehn
10:35 a.m. County Reports/Updates
10:45 a.m. Adjourn; Next meeting Monday October 9, 2023

2023 Officers, Committees, Appointments

2023 Officers: Chairperson - Larry Lindor, Pope County
Vice Chairperson - Charlie Meyer, Douglas County
Treasurer- Jeanne Ennen, Stevens County

Executive Committee: Meet as needed Larry Lindor, Pope County
Charlie Meyer, Douglas County
Jeanne Ennen, Stevens County

Personnel Committee: Next Meeting TBD
Bob Kopitzke, Stevens County
Charlie Meyer, Douglas County
Larry Lindor, Pope County

Finance Committee: Sept. 8 and Nov. 9 at 8 a.m.
Jeanne Ennen, Stevens County, Treasurer
Dwight Walvatne, Grant County
Gordy Wagner, Pope County

Hospice Committee: TBD as needed
Jerry Rapp and Shane Schmidt, Douglas County

Performance Management Council: Nov. 1 at 9 a.m.

Deb Hengel, Grant County Community Member
Bob Kopitzke, Stevens County
Shane Schmidt, Douglas County
Doyle Sperr, Grant County
Dennis Thompson, Douglas County Community Member

Environmental Health Advisory Cmte: October 6 Alexandria, 9:00 a.m.

Jerry Rapp and Keith Englund, Douglas County Commissioners
Gordy Wagner and Larry Lindor, Pope County Commissioners

Ethics Committee: Next Meeting Fall 2023 and TBD based on ethical consult requests
Jeanne Ennen, Stevens County

State Community Services Health Advisory Committee (SCHSAC): Delegate: Gordy Wagner, Pope County
Alternate: Ann Stehn, Administrator

Prime Health Trustee: Delegate: Larry Lindor, Pope County; Alternate: Bob Koptizke, Stevens County