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horizonpublichealth.org

**HORIZON COMMUNITY HEALTH BOARD
Douglas County Public Works
526 Willow Drive, Alexandria, MN 56308
Monday, December 11, 2023
9:00 a.m. – 10:45 a.m.**

AGENDA

- 9:00 a.m. Call to Order: Chair Lindor
- 9:02 a.m. Approve agenda: action item
Approve minutes of November 13, 2023 Horizon CHB meeting: action item
- 9:05 a.m. Prime Health 2024 Horizon Contributions: action item
- 9:10 a.m. Non-represented staff 2024 general wage adjustment: action item
- 9:15 a.m. Public Health Administrator Annual Performance Review: action item
- 9:20 a.m. Tentative: Horizon Public Health Personnel Policy Updates: action item
- 9:30 a.m. Information Technology Policy Updates, Greta Siegel: action item
- 9:40 a.m. SCHSAC Meeting December 6, 2023 Report: Gordy Wagner/Ann Stehn
- 9:45 a.m. Personnel:
 - Approval to hire part time Registered Dietician: action item
- 9:50 a.m. Financial Issues
 - Approve payment of warrants and payroll November 2023: action item
 - Review YTD Asset Summary Listing, Treasurer Ennen: action item
 - Resolution 23-19 accepting November 2023 donations: action item
 - Finance Committee Report/Recommendations
 - 2024 Horizon Public Health Budget: action item
 - 2024 Charges for Service: action item
 - 2024 Meal and Travel Reimbursement: action item
 - Resolution 23-20 Commitment of Fund Balances for 2023
 - Verizon Contract for fleet services: action item
 - RCN Technology, security service: action item
 - Alexandria office conference & clinic space: action item
- 10:20 a.m. Administrator Report: Ann Stehn
 - Board survey
- 10:30 a.m. County Reports/Updates
- 10:45 a.m. Adjourn; Next meeting Monday, January 8, 2023

Douglas County
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Grant County
15 Central Ave N, PO Box 191
Elbow Lake, MN 56531
888.209.2887 fax

Pope County
10 1st Street NE
Glenwood, MN 56334
320.634.0159 fax

Stevens County
10 E Hwy 28
Morris, MN 56267
320.589.7433 fax

Traverse County
202 8th Street N, PO Box 23
Wheaton, MN 56296
320.563.0104 fax

2023 Officers, Committees, Appointments

2023 Officers: Chairperson - Larry Lindor, Pope County
Vice Chairperson - Charlie Meyer, Douglas County
Treasurer- Jeanne Ennen, Stevens County

Executive Committee: Meet as needed Larry Lindor, Pope County
Charlie Meyer, Douglas County
Jeanne Ennen, Stevens County

Personnel Committee: Next Meeting Dec. 1, 2023
Bob Kopitzke, Stevens County
Charlie Meyer, Douglas County
Larry Lindor, Pope County

Finance Committee: Dec. 8 at 2 p.m.
Jeanne Ennen, Stevens County, Treasurer
Dwight Walvatne, Grant County
Gordy Wagner, Pope County

Hospice Committee: TBD as needed
Jerry Rapp and Shane Schmidt, Douglas County

Performance Management Council: 2024 meeting dates set

Deb Hengel, Grant County Community Member
Bob Kopitzke, Stevens County
Shane Schmidt, Douglas County
Doyle Sperr, Grant County
Dennis Thompson, Douglas County Community Member

Environmental Health Advisory Cmte: 2024 meeting dates set

Jerry Rapp and Keith Englund, Douglas County Commissioners
Gordy Wagner and Larry Lindor, Pope County Commissioners

Ethics Committee: TBD based on ethical consult requests
Jeanne Ennen, Stevens County

State Community Services Health Advisory Committee (SCHSAC): Delegate: Gordy Wagner, Pope County
Alternate: Ann Stehn, Administrator

Prime Health Trustee: Delegate: Larry Lindor, Pope County; Alternate: Bob Koptizke, Stevens County