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HORIZON COMMUNITY HEALTH BOARD
Douglas County Public Works
526 Willow Drive, Alexandria, MN 56308
Monday, May 13, 2024
9:00 a.m. – 10:45 a.m.
AGENDA

- 9:00 a.m. Call to Order: Bob Kopitzke, Chair
- 9:03 a.m. Approve agenda: action item
Approve minutes of April 8, 2024 Horizon CHB meeting: action item
- 9:05 a.m. Hospice of Douglas County Annual Report: Joyce Iverson, Supervisor
- 9:20 a.m. Horizon Financial Annual Report: Greta Siegel, Assistant Administrator
- 9:40 a.m. HPH CPR Policy, Betsy Hills, Assistant Administrator: action item
- 9:45 a.m. Personnel
- Brandon Klein, RS, resignation effective April 11, 2024
 - Permission to hire full time Registered Sanitarian/Environmental Health Specialist: action item
 - Connie Bullock, PHN, Certified Assessor, resignation effective August 1, 2024
 - Permission to hire full time Certified Assessor/Case Manager: action item
 - Out of state training request: Sophia Grabow, 2024 Safe Routes to School National Conference, October 22-24, 2024 in Fort Collins, CO: action item
 - Personnel and OEI Committee Progress and Report: Ann Stehn and committee
- 10:00 a.m. Financial Issues
- Approve payment of warrants/payroll, April 2024: action item
 - Review YTD Asset Summary Listing, Treasurer Ennen: action item
 - Resolution 24-08 accepting April 2024 donations: action item
 - CliftonLarsonAllen LLP Cybersecurity Risk Assessment: action item
- 10:15 a.m. Administrator Report: Ann Stehn
- County Opioid Expenditures
 - Community Listening Sessions
 - Legislative Update
 - AmeriCorps Member Update
- 10:30 a.m. County Reports/Updates
- 10:45 a.m. Adjourn; Next meeting Monday, June 10, 2024

2024 Officers, Committees, Appointments

2024 Officers: Chairperson - Bob Kopitzke, Stevens County
Vice Chairperson - Charlie Meyer, Douglas County
Treasurer- Jeanne Ennen, Stevens County

Executive Committee: Meet as needed
Bob Kopitzke, Stevens County
Charlie Meyer, Douglas County
Jeanne Ennen, Stevens County

Personnel Committee: May 10, 2024 at 9:00 a.m. and TBD for 2024
Bob Kopitzke, Stevens County
Charlie Meyer, Douglas County
Larry Lindor, Pope County

Finance Committee: June 3, September 6, December 6: meetings are virtual from 8-9:30 a.m.)
Jeanne Ennen, Stevens County, Treasurer
Dwight Walvatne, Grant County
Gordy Wagner, Pope County

Hospice Committee: TBD as needed
Jerry Rapp and Shane Schmidt, Douglas County

Performance Management Council: Aug. 7, Nov. 6 (all meetings 9-10:30 a.m. in Conference Room 4 at the Douglas County Services Center)

Deb Hengel, Grant County Community Member
Bob Kopitzke, Stevens County
Dwight Nelson, Traverse County
Doyle Sperr, Grant County
Dennis Thompson, Douglas County Community Member

Environmental Health Advisory Cmte: August 2 in Glenwood, December 6 in Alexandria (all meetings 9-10 a.m. except Dec. 6 starts at 9:30 a.m.)

Jerry Rapp and Keith Englund, Douglas County Commissioners
Gordy Wagner and Larry Lindor, Pope County Commissioners

Ethics Committee: April and October or TBD based on ethical consult requests
Jeanne Ennen, Stevens County

State Community Services Health Advisory Committee (SCHSAC): Delegate: Gordy Wagner, Pope County
Alternate: Ann Stehn, Administrator

Prime Health Trustee: Delegate: Larry Lindor, Pope County; Alternate: Bob Koptizke, Stevens County